

Contra Costa College
College Instruction Committee
Minutes of Monday, May 10, 2021

CALL TO ORDER with Introduction of Guests at 2:19 p.m.

CIC Chair: Mark Wong
Division Rep SES: Najia Azizi
Division Rep LA: Anthony Gordon
Division Reps AACE: Brianne Ayala
Division Reps NSAS: Jennifer Ounjian, Leslie Alexander
SLO Coordinator: Brandy Gibson
Curriculum Specialist: Karen Ruskowski
Dean of Liberal Arts: Jason Berner
Members not in attendance: Jennifer Ounjian
Guests in attendance: Kelley Cadungug, Kimberly Rogers, Rene Sporer, Francis Reyes, Carlos Chavarria, Angelina LaBarre, Shelley Ruby, Jennifer Griest

CONSENT AGENDA ACTION ITEMS

Agenda: May 10, 2021
Action: Approved with the recommendation to move Business Administration AS-T and Economics AA-T to the top of the non-consent agenda items.
Motioned: Najia
Seconded: Anthony
All in Favor: Mark, Najia, Anthony, Brianne, Leslie
Abstained: None

Minutes: April 12 and 26
Action: Tabled until next meeting.
Motioned: Leslie
Seconded: Brianne
All in Favor: Mark, Najia, Anthony, Brianne, Leslie
Abstained: None

Information Technology - A.S. Degree

Correction: Correct cooperative work experience hours referenced in program description from to “120 unpaid, or 150 paid hours” for 2 units. (from 180 hours).

Information Technology – Certificate of Achievement

Correction: Correct cooperative work experience hours referenced in program description from to “120 unpaid, or 150 paid hours” for 2 units. (from 180 hours). Correct PSLOs to match those of the A.S. Degree.

Studio Arts - Associate in Arts Degree

Non-Substantial: Remove the following sentence from program description: *The program will result in an Associate of Arts degree, and meets the general education requirements for students who choose to transfer.*

DRAMA-230 Creating Theatre: From Process to Performance

Deactivation: This course has not been taught and will not be taught in the future.

NON-CONSENT AGENDA ACTION ITEMS

Economics- Associate in Arts for Transfer Degree (AA-T)

Non-Substantial Proposed Changes:

- Update degree to latest TMC template
- Add BUS-186 and BUS-187 to List A course options
- No change in overall units

Action: Approved

Motioned: Najia

Seconded: Anthony

All in Favor: Mark, Najia, Anthony, Brianne, Leslie

Abstained: None

NOTES: Was approved using the “paper” narrative.

Business Administration- Associate in Science for Transfer Degree (AS-T)

Non-Substantial Proposed Changes:

- Update degree to latest TMC template
- Move all courses from LIST A and LIST B to Required Core Courses
- Add MATH-170 as an option to MATH-180. Delete CIS-135.
- No change in overall units

Action: Approved with the following changes

- Change language to “28-29 units” in the narrative

Motioned: Najia

Seconded: Brianne

All in Favor: Mark, Najia, Anthony, Brianne, Leslie

Abstained: None

NOTES: Was approved using the “paper” narrative.

Adding OER (Open Educational Resources) to eLumen

This was a discussion item on 4/26/21. It was proposed to add an optional field under “Other Instructional Materials” in eLumen course outlines. Help text for the field includes the following: *Must be stable and publicly available as published textbooks dated within seven years for approval. All of the following needs to be included: Author (last name first). Title. Edition or Version (if beyond 1st). Publisher, Publication Year, or Revision date. ISBN, URL. License. EXAMPLE: Dillon, Dave. Blueprint for Success in College and Career. Version 1.3. Rebus Community, 2018. ISBN 9781989014042, press.rebus.community/blueprint2/. Licensed under CC BY 4.0.*

Najia said that using OER will not affect GE articulation as long as the OER meets traditional textbook requirements for GEs. However, it may affect course articulation to individual universities. There are no clear statements regarding course-to-course articulation with each university campus department because each campus department chair will determine to approve community college courses for their own department.

Action: Approved.

Motioned: Leslie

Seconded: Anthony

All in Favor: Mark, Najia, Anthony, Brianne, Leslie

Updated content review form

Mark shared the content review form that was updated by the CIC workgroup. Changes include updates to the form completion instructions and Title 5 section details on the content review/prerequisite validation form. Once approved, Mark will make sure the form is put on the CIC webpage.

Action: Approved.

Motioned: Anthony

Seconded: Najia

All in Favor: Mark, Najia, Anthony, Brianne, Leslie

ESL-189 Writing III

Non-Substantial Proposed Changes:

- Update MOIs, MOEs, objectives, outcomes, and lecture content
- Add ESL-886N as a prerequisite option and update placement language

Action: Approved with the following changes

- Proposed Effective date Spring 2022

Motioned: Leslie

Seconded: Brianne

All in Favor: Mark, Najia, Anthony, Brianne, Leslie

Abstained: None

NOTE: Changed the Notes for Submission from saying “Corrected errors” to “Updated.”

ESL-889N Writing III**Non-Substantial Proposed Changes:**

- Update MOIs, MOEs, objectives, outcomes, and lecture content
- Add ESL-886N as a prerequisite option and update placement language

Action: Approved with the following changes

- Proposed Effective date Spring 2022

Motioned: Najia

Seconded: Anthony

All in Favor: Mark, Najia, Anthony, Brianne, Leslie

Abstained: None

NOTE: Changed the Notes for Submission from saying "Corrected errors" to "Updated."

ESL-192 Introduction to Essay Writing for ESL Students**Non-Substantial Proposed Changes:**

- Update SLOs
- Add ESL-889N as a prerequisite option and update placement language

Action: Approved with the following changes

- ESL-889N is a prerequisite (not advisory)
- Proposed Effective date Spring 2022

Motioned: Leslie

Seconded: Najia

All in Favor: Mark, Najia, Anthony, Brianne, Leslie

Abstained: None

NOTE: Changed the Notes for Submission from saying "Corrected errors" to "Updated."

MUSIC-158A Beginning Guitar: Fundamentals**New Course:**

- Degree Applicable.
- 2.5 units. 36 hours lecture/18 hours lab/18 hours lab by arrangement. No pre/co-requisites.
- Grading: Student choice
- Discipline: Music
- Requesting CSU/UC and CCC Area C

Action: Approved with the following changes

- Proposed Effective date Spring 2022

Motioned: Anthony

Seconded: Brianne

All in Favor: Mark, Najia, Anthony, Brianne, Leslie

Abstained: None

MUSIC-158B Beginning Guitar: Technique**New Course:**

- Degree Applicable.
- 2.5 units. 36 hours lecture/18 hours lab/18 hours lab by arrangement. No pre/co-requisites.
- Grading: Student choice
- Discipline: Music
- Requesting CSU/UC and CCC Area C

Action: Approved with the following changes

- MUSIC-158A is a prerequisite
- Proposed Effective date Spring 2022

Motioned: Leslie

Seconded: Anthony

All in Favor: Mark, Najia, Anthony, Brianne, Leslie

Abstained: None

MUSIC-159 Intermediate Guitar**Substantial Proposed Change: Content Review**

- Change units to fixed 2.5 (from 1.5-2 units)
- Change hours to 36 hours lecture/18 hours lab/18 hours lab by arrangement
- Replace prerequisite MUSIC-158 with MUSIC 158B
- Update course description, MOIs, MOEs, objectives, outcomes, lab content, textbook date, and out of class assignment hours/examples.

Action: Approved with the following changes

- Proposed Effective date Spring 2022
- Changed second SLO from 80% expected performance to 70%
- Added to course family MCG
- Corrected minor typo in assignments (“patter” to “pattern”)

Motioned: Brianne

Seconded: Anthony

All in Favor: Mark, Najia, Anthony, Brianne, Leslie

Abstained: None

MUSIC-258 Advanced Guitar**Substantial Proposed Change:**

- Change units to fixed 2.5 (from 1.5-2 units)
- Change hours to 36 hours lecture/18 hours lab/18 hours lab by arrangement
- Replace prerequisite MUSIC-158 with MUSIC 158B
- Update course description, MOIs, MOEs, objectives, outcomes, lab/lecture content, textbook publisher, and out of class assignment hours/examples.

Action: Tabled due to lack of time

MUSIC-259 Advanced Guitar Ensemble**Substantial Proposed Change:**

- Increase units to 2.5 (from 2 units)
- Change hours to 36 hours lecture/18 hours lab/18 hours lab by arrangement
- Remove the word “Performance” from course title
- Update course description, MOIs, MOEs, objectives, lab content, and textbook publisher.
- Change repeatability from 0 to 3 times.
- Add prerequisite option “Audition for director (instructor) demonstrating entrance-level skills.”

Action: Tabled due to lack of time

ART-115 History of Photography**New Course:**

- Degree Applicable.
- 3 units. 54 hours lecture. Advisory: ENGL-001A/AX. Grading: Student choice
- Discipline: Art History, Media Production, Photography, Art (non-masters)
- Requesting CSU/UC IGETC Area 3.

Action: Tabled due to lack of time

CHEM-119 Introductory Chemistry**Substantial Proposed Change:**

- Change SAM Code from Possibly Occupational (D) to Non Occupational (E)
- Update class assignment hours and examples
- Add Math 120S and Math 164S as corequisite options in lieu of the math prerequisite
- Update MOEs, lecture and lab content, and textbook editions
- Add expected performance percentages to SLOs

Action: Tabled due to lack of time

DRAMA-107 Introduction to Stage Lighting

Non-Substantial Proposed Change:

- Update objectives and outcomes
- Remove lab content (no lab hours)
- Remove percentages from MOEs
- Update textbook editions
- Add discipline: Stagecraft

Action: Tabled due to lack of time

DRAMA-108 Introduction to Stage Costume

Non-Substantial Proposed Change:

- Update objectives and outcomes
- Remove lab content (no lab hours)
- Remove percentages from MOEs
- Remove one textbook and update edition on the other
- Add discipline: Stagecraft

Action: Tabled due to lack of time

DRAMA-109 Introduction to Stage Makeup

Non-Substantial Proposed Change:

- Update course description, out of class assignment examples, objectives, and outcomes
- Remove lab content (no lab hours)
- Remove percentages from MOEs
- Replace textbook and add teacher handout
- Add discipline: Stagecraft

Action: Tabled due to lack of time

DRAMA-222 Acting III: Advanced Acting

New Course:

- Degree applicable
- 3 units. 54 hours lecture
- Prerequisite: DRAMA-123
- Grading option: Student choice
- Discipline: Drama/Theater Arts

Action: Tabled due to lack of time

DISCUSSION ITEMS

PRESENTATIONS FROM THE PUBLIC

There were no presentations from the public.

ADJOURNMENT

The meeting adjourned at 4:03 p.m. The next meeting will be August 23, 2021

Respectfully submitted by,
Leslie Alexander, on behalf of
Lynette Kral
Academic Senate Office